




STATE OF TENNESSEE
DEPARTMENT OF FINANCE AND ADMINISTRATION
DIVISION OF INTELLECTUAL DISABILITIES SERVICES
ANDREW JACKSON BUILDING, 15TH FLOOR
500 DEADERICK STREET
NASHVILLE, TN 37243

MEMORANDUM

MEMO # 0132

DATE: March 9, 2010

TO: C.J. McMorran
John Craven
Kathleen Clinton

FROM: James R. Finch, Ed.D.
Deputy Commissioner 

SUBJECT: CPR/FA Training Requirements

This memo provides clarification regarding CPR/First Aid (CPR/FA) training required by the Division of Intellectual Disabilities Services (DIDS).

The DIDS-approved resources for CPR/FA certification include classroom courses provided by the American Red Cross, the American Heart Association, First Responder, and the National Safety Council. CPR/FA certifications received from on-line resources are **not** acceptable in meeting the DIDS CPR/FA training requirement.

The classroom courses provided by the organizations listed above are similar in their instructional methods and materials and are presented by certified instructors. They are designed to increase CPR/FA skills through:

- (1) Enhanced video presentation;
- (2) Instructor feedback during skills practice;
- (3) A uniform method and objective approach for testing skills; and
- (4) A check-off list documenting that skills requirements were completed successfully.

Please distribute this memo to appropriate staff, support coordination agencies, and other service providers.

JRF:wlm

cc: Richard Shelton